



City of Detroit • Dave Bing, Mayor

Film and Video Location Permit Application 2010 Production Year

Project Name & Brief Description

Important

Film projects that depict the City of Detroit or its employees must attach the portion of the script that pertains to the particular scene.

Type: ☐ Commercial ☐ Non-Profit ☐ Government ☐ Student

Format: ☐ Feature Film ☐ Music Video ☐ Documentary ☐ TV/Cable Movie ☐ TV/Cable Program
☐ TV/Cable Ad ☐ Commercial Still Photography ☐ WWW Program ☐ WWW Ad

Timeframe in Detroit:

Start:

End:

Production
Company:

Address:

City, State, Zip

Business Phone:

Business Fax #:

Primary Contact:

Mobile Phone:

Email Address:

Title	Name	Phone/Email
Producer:		
Director:		
Production Manager:		
Location Manager:		
Insurance Company:	Policy #:	
Agent:		
<u>Attach a certificate of insurance with the "City of Detroit" named and proof of \$1 million of liability insurance.</u>		

Detroit Filming Location Detail (date order is preferred)(Attach a *Location Shoot Schedule* if available)

Location Description (Include Cross Streets or Address)	Film Shoot Date & Time	Number of On-site Crew	Brief Scene Description

Traffic & Parking Plan: describe vehicle on-site parking plan. List proposed street/lane closures.

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List equipment to be used on-site during filming (attach any available detailed drawing or descriptions):

- On-site Equipment & Vehicle Detail (list autos, trucks, cranes, generators, etc.):
- Special Effects: Flammables, Explosives, **Firearms**, Dangerous Materials (a pre-display is required):
- Other:

Municipal Permit Requirements; the following permits are required to begin filming.

1. **Detroit Film Office General Permit:** Required for any film work within municipal boundaries.
2. **Detroit Fire Marshall Permit:** Required for building safety and when any combustible is used (30-day process & review)
3. **Detroit City Engineering Permit:** Required for any use of municipal right-of-way.

Municipal Charges (fees vary by need.):

1. Street closures require both City and State permit if applicable.
2. Police Department Services: Hourly rate applies for required support.
3. Fire Department Services: Hourly rate applies for required support.
4. Department Fees: Includes, but not limited to: Vehicle Rental, Facility Rental, Parking Meter use, and Refuse/Waste Service.